



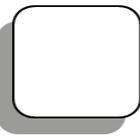
Job Search Success Track

Identify yourself as JOB-READY to stand out from the crowd!

We help many local employers recruit employees, and Job Search Success Track completers are often identified early on since they have proactively demonstrated that they are polished and job-ready.

Below are recommended steps you can take to identify yourself as Job-Ready:

Perfect your Resume



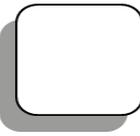
- *If you don't have a resume, ask staff for options available to help get started.*
- *Attend the Resume Check-up Workshop to review your completed resume.*
- *Make updates and enhancements as needed.*

Date:

Time:

Location:

Attend the Interviewing with Intention Workshop



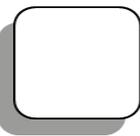
- *Gain awareness of the skills and experience employers want that you offer.*
- *Learn how to prepare for tough behavioral interview questions.*
- *Develop a strategy for closing the interview and follow up.*

Date:

Time:

Location:

Earn your National Career Readiness Certificate (NCRC)



- *The National Career Readiness Certificate is a certificate to help you identify, document, and improve your Career Readiness skills and set you apart from the competition.*
- *Over 250 Lane County employers currently support the NCRC.*



To view an informational video on the merits of the NCRC:

Log onto <http://laneworkforce.org/news/>

or scan the QR with your smart phone →



Date:

Time:

Location:

You're Invited to Meet with an Employment Specialist

- *Discuss the steps you've taken to become Job-Ready.*
- *Receive constructive feedback to help identify possible areas for continued improvement.*
- *Receive guidance to resources that will keep you moving forward on the Job Search Success Track.*
- *Bring your resume and dress in interview attire appropriate to your industry.*

Notes: